

Your first job report

DoneSheet creates a branded completion report from the job details, notes and photographs you provide. It does not inspect work or verify your statements.

1. Open the builder

Unzip the download on your computer. Open DoneSheet.html in Chrome. It is the only file in the download; help and the example report are built into the application. Use a current desktop browser and try the demo workflow on your own device first.

2. Record the job and work

Use Job details to enter the title, visit date, customer, location and reference. In Work done, describe the visit, list the work completed and record any outstanding items.

3. Attach before and after photographs

Add up to six areas, with a before and after photo for each. Use JPEG, PNG or WebP files, up to 12 MB each. Convert HEIC photos to JPEG first. Photos are resized locally for the report; keep the original files separately.

4. Brand, review and create your PDF

Add your business name, contact details and optional logo in Business details. Check the live preview or open a larger preview. Choose Save PDF to download an A4 report directly. Find it in Chrome Downloads. Your form stays in place.

5. Send and save

Review the saved PDF before sending. Email or message the file using your usual application. Choose Save draft to download an editable file if you need to continue later. An HTML report is also available in Review & export.

Keep your records usable

Save deliberately

Notes and photographs remain in the current browser session. Closing or refreshing the page can lose unsaved work. Choose Save draft before leaving. There is no automatic backup, hosted job history or cross-device synchronisation.

Resume a saved draft

Open the builder and choose File, then Open a saved draft. Select your .donesheet.json file. The draft includes your notes and resized photo copies. Check the imported report before sending it.

Understand the limits

Each report supports six areas, 12 job photos and up to 20 completed-work items of 100 characters each. Visit summaries allow 1,200 characters; follow-up notes 800; each area note 600. Use separate reports for larger jobs.

Protect customer information

The builder does not send report contents to a server. Exported drafts and report files may contain addresses and photographs. Store and share them securely. Use photographs you are entitled to use and include only information needed for the handover.

What your licence covers

The proposed purchase licence covers the current application version for one business, on up to three devices. You may make and share reports with your customers. You may not redistribute or resell the application. Future updates and products are not promised as part of this purchase.

Pre-release status

This package is prepared for testing. Code and draft handling have been checked; real-browser layout, image processing and PDF download still need device verification before sales open. A seller support address and purchase terms will be provided through the sales channel before payment is taken.